



"Our Youth - Our Future"

CITY OF HAWAIIAN GARDENS

June 14, 2013

Los Angeles County Registrar-Recorder/County Clerk
Elections Division
12400 Imperial Highway
Norwalk, CA 90650

**RE: CONSOLIDATION REQUEST FOR ELECTION TO BE HELD ON
NOVEMBER 5, 2013**

Dear Sir/Madam:

The City Council at its Regular Meeting held on June 11, 2013, unanimously voted to adopt Resolution Numbers 036-2013, 037-2013 AND 038-2013, to call for the holding of a general municipal election, to request consolidation and the conduct of the election with Los Angeles County and to adopt regulations for candidate statements, respectively.

Copies of the resolutions listed above are being forwarded to the Los Angeles County, Executive Officer, Room 383 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, 90012 and to Honorable Supervisor Don Knabe's Office, Los Angeles County 4th District.

In advance, I appreciate your assistance and attention regarding this matter. If you have any questions, please feel free to contact me at (562) 420-2641, Ext. 240.

Respectfully,

Lucie Colombo
Asst. City Clerk/ Asst. Records Manager

attachments (3): Resolutions

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

47 July 2, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

CITY OF HAWAIIAN GARDENS
RESOLUTION NO. 036-2013

COPY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL CONSOLIDATED MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Consolidated Municipal Election shall be held on November 5, 2013, for the election of Municipal Officers; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Hawaiian Gardens, California, on Tuesday, November 5, 2013, a General Consolidated Municipal Election for the purpose of electing:

*Three (3) Members of the City Council
for the full term of four (4) years.*

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock (7:00) a.m. of the day of the election and shall remain open continuously from that time until eight o'clock (8:00) p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. *That in the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the Election Official, the City Council, in accordance with Election Code Section 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot.*

SECTION 8. The City Clerk or her designee shall certify to the passage and adoption of this Resolution and enter it into the Book of original Resolutions.

SECTION 9. The City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the Los Angeles County Elections Department.

SECTION 10. The Mayor of the City of Hawaiian Gardens is hereby authorized to affix his signature to this Resolution signifying its approval and adoption by the City Council of the City of Hawaiian Gardens.

SECTION 11. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, CALIFORNIA ON THIS 11TH DAY OF JUNE 2013.

CITY OF HAWAIIAN GARDENS



VICTOR FARFAN
MAYOR

ATTEST:



SUZANNE UNDERWOOD
CITY CLERK/RECORDS MANAGER

(SEAL)

*City of Hawaiian Gardens
City Council
Resolution No. 036-2013
Page 2 of 2*

CITY OF HAWAIIAN GARDENS
CITY CLERK'S OFFICE
CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF HAWAIIAN GARDENS)

I, SUZANNE UNDERWOOD, City Clerk/Records Manager of the City of Hawaiian Gardens, do hereby certify that **Resolution No. 036-2013**, was duly and regularly passed and adopted by the City Council of the City of Hawaiian Gardens at its meeting on this **11th day of JUNE 2013**, by the following votes as the same appears on file and of record in the Office of the City Clerk.

AYES: OYAMA-CANADA, RODRIGUEZ, BRUCE, GOMEZ, FARFAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE


SUZANNE UNDERWOOD
CITY CLERK/RECORDS MANAGER



**CITY OF HAWAIIAN GARDENS
CITY COUNCIL
STAFF REPORT**

Agenda Item No.: C-2

Meeting Date: 6/11/2013

City Manager: [Signature]

CITY OF HAWAIIAN GARDENS

ACTION:

☒ Approved
☐ Denied
☐ Amended
☐ Receive & File
☐ Other



DATE: 5-0
6/11/2013

TO: Honorable Mayor and Members of the City Council
THRU: Ernesto Marquez, City Manager
BY: Suzanne Underwood, City Clerk/Records Manager
Lucie Colombo, Assistant City Clerk/Asst. Records Manager
DATE: May 16, 2013

SUBJECT: RESOLUTION NO. 036-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

SUMMARY

The proposed Resolution is to call for the holding of a General Municipal Election in the City of Hawaiian Gardens on Tuesday, November 5, 2013.

DISCUSSION

At this time, various resolutions are being presented to the City Council for consideration and in preparation and implementation of the City's next General Municipal Election. The proposed resolution is presented as required by the California Elections Code. Resolution No. 036-2013 would call and give notice to hold a General Municipal Election in the City.

However, as in the past, the calling of the election is subject to final approval by the Los Angeles County Board of Supervisors to consolidate and conduct the General Municipal Election. The City's General Municipal Election would be consolidated with the ABC Unified School District and the City's involvement would be limited.

Upon approval of this proposed Resolution, copies will be forwarded to the Los Angeles County Board of Supervisors and the Registrar-Recorder/County Clerk's Office for their consideration and final approval.

FISCAL IMPACT

Although the specific amount is unknown at this time, funds have been allocated to the City Clerk's Election Account. The elections cost, upon consolidation with Los Angeles County "would be billed at a pro-rata share of election costs." The cost would be based on the total amount charged by the County for consolidating with the ABC Unified School District and the City and then divided equally among the two entities. However, the cost of holding a consolidated election would be substantial less than that of a holding a stand-alone City election.

RECOMMENDATION

Staff respectfully recommends that the City Council adopt proposed Resolution No. 036-2013, calling and giving notice to hold a General Municipal Election on November 5, 2013.

ATTACHMENTS

Proposed Resolution No. 036-2013.

CITY OF HAWAIIAN GARDENS
RESOLUTION NO. 037-2013

COPY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2013, WITH THE SCHOOL DISTRICT ELECTION TO BE HELD ON THE DATE PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403.

WHEREAS, the City Council of the City of Hawaiian Gardens called a General Municipal Election to be held on November 5, 2013, for the purpose of the election of *three (3) Members of the City Council* and;

WHEREAS, it is desirable that the General Municipal Election be consolidated with the School District election to be held on the same date and that within the City the precincts, polling places and election officers of the two elections be the same, and that the County election department of the County of Los Angeles canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the California Elections Code Section 10403, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the School District election on Tuesday, November 5, 2013, for the purpose of the election of *three (3) Members of the City Council*.

SECTION 2. That the County election department is authorized to canvass the returns of the Consolidated General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the Los Angeles County election department to take any and all steps necessary for the holding of the Consolidated Election.

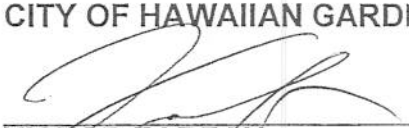
SECTION 4. That the City of Hawaiian Gardens recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County election department of the County of Los Angeles.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the Book of Original Resolutions.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
HAWAIIAN GARDENS ON THIS 11TH DAY OF JUNE 2013.

CITY OF HAWAIIAN GARDENS



VICTOR FARFAN
MAYOR

ATTEST:



SUZANNE UNDERWOOD
CITY CLERK/RECORDS MANAGER

(CITY SEAL)

*City of Hawaiian Gardens
City Council
Resolution No. 037-2013
Page 2 of 2*

E.C. §13247, 303, 9051, 10402, 10403 - Request to the Board of Supervisors to consolidate the election.
Election Consolidation

CITY OF HAWAIIAN GARDENS
CITY CLERK'S OFFICE
CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF HAWAIIAN GARDENS)

I, SUZANNE UNDERWOOD, City Clerk/Records Manager of the City of Hawaiian Gardens, do hereby certify that **Resolution No. 037-2013**, was duly and regularly passed and adopted by the City Council of the City of Hawaiian Gardens at its meeting on this **11th day of JUNE 2013**, by the following votes as the same appears on file and of record in the Office of the City Clerk.

AYES: OYAMA-CANADA, RODRIGUEZ, BRUCE, GOMEZ, FARFAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE



SUZANNE UNDERWOOD
CITY CLERK/RECORDS MANAGER



CITY OF HAWAIIAN GARDENS CITY COUNCIL STAFF REPORT

Agenda Item No.: G-3

Meeting Date: 6/11/2013

City Manager: [Signature]

CITY OF HAWAIIAN GARDENS
ACTION:

☒ Approved
☐ Denied
☐ Amended
☐ Receive & File
☐ Other

DATE: 6/11/2013

TO: Honorable Mayor and Members of the City Council
THRU: Ernesto Marquez, City Manager
BY: Suzanne Underwood, City Clerk/Records Manager
Lucie Colombo, Assistant City Clerk/Asst. Records Manager
DATE: May 16, 2013

SUBJECT: RESOLUTION NO. 037-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2013, WITH THE SCHOOL DISTRICT ELECTION TO BE HELD ON THE DATE PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403.

SUMMARY

The proposed Resolution is to request that the County of Los Angeles Board of Supervisors approve the consolidation and conduct the City of Hawaiian Gardens' General Municipal Election scheduled to be held on November 5, 2013. Upon approval, the City's General Municipal Election would be consolidated with the ABC Unified School District Election. All necessary expenses for the services provided by Los Angeles County to conduct the election will be paid by the City of Hawaiian Gardens. The consolidation of the election will substantially and significantly reduce the cost of the City's election.

DISCUSSION

At this time, various resolutions are being presented to the City Council for consideration and in preparation and implementation of the City's next General Municipal Election. The proposed resolution is presented as required by the California Elections Code. Resolution No. 037-2013 would request that the Los Angeles County Board of Supervisors approve the consolidation and conduct the City's General Municipal Election to be held on November 5, 2013.

Upon consolidation with the County of Los Angeles, the City's involvement would be limited and minimal in comparison to conducting the City's own stand alone election. Upon consolidation, the City will prepare and process the Candidate's Nomination packets and will be involved during the Nomination Period beginning on July 15 thru

close on August 9 at 5:00 p.m. Additional required documents will be prepared and forwarded to the County. The County will be responsible for securing the polling locations, poll workers and poll worker training, preparing and processing the election pamphlets and ballots and conducting the canvass and certification of the election results. The City will be responsible for assisting the County, as needed, including publication and notices regarding the election. In addition, the City Clerk, continues to be the Elections Official, pursuant to the California Elections Code, therefore documents relating to the Fair Political Practices Commission (FPPC) will continue to be filed with the City Clerk's Office and not the Los Angeles Registrar-Recorder's/County Clerk's Office.

Upon approval of this proposed Resolution, copies will be forwarded to the Los Angeles County Board of Supervisors and the Registrar-Recorder/County Clerk's Office for their consideration and final approval.

FISCAL IMPACT

Although the specific amount is unknown at this time, funds have been requested on the proposed Budget for Fiscal Year 2013-2014, in the amount of \$31,000 to the City Clerk's Election Account, to cover the election cost. The elections cost, upon consolidation with Los Angeles County "would be billed at a pro-rata share of election costs." The cost would be based on the total amount charged by the County for consolidating with the ABC Unified School District and the City and then divided equally among the two entities. However, the cost of holding a consolidated election would be substantial less than that of a holding a stand-alone City election.

RECOMMENDATION

Staff respectfully recommends that the City Council adopt proposed Resolution No. 037-2013, calling and giving notice to hold a General Municipal Election on November 5, 2013.

ATTACHMENTS

Proposed Resolution No. 037-2013.

CITY OF HAWAIIAN GARDENS
RESOLUTION NO. 038-2013

COPY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013.

WHEREAS, the State of California Elections Code §13307 provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS.

That pursuant to State of California Elections Code §13307, each candidate for elective office to be voted for at an Election to be held in the City of Hawaiian Gardens on November 5, 2013 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than **200 (two hundred) words** of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the Office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidates statements will be translated into all languages required by the County of Los Angeles. The County is required to translate candidate's statements into the following languages:
- SPANISH AND
 - KOREAN.
- B. The County will print and mail sample ballots and candidates statements to all voters in SPANISH AND KOREAN or The County will mail separate sample ballots and candidates statements in SPANISH AND KOREAN to only those voters who are on the county voter file as having requested a sample ballot in a particular language. The County will make the sample ballots and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's Office.

SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in (A) and/or (B) of Section 2 above pursuant to Federal and/or State law.
2. The candidate shall be required to pay for the cost of translating the candidates statement into any foreign language that is not required as specified in (A) and/or (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.
3. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.
4. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required by (A) of Section 2 above, in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. The City will require an estimated payment, as a deposit, at the time that the candidate's statement is filed. The estimated payment is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk shall require the candidate to pay the balance of the cost incurred at such time of being notified by the County or from the time the County has invoiced the City with the total actual amount incurred for such candidate's statement expenses, and will be due at the City within two weeks of the City's notification. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election or from the time the County has invoiced the City with the total actual amount incurred for such candidate's statement expense.

5. The candidate shall be required to pay a deposit in the amount of \$600.00 (six hundred dollars), due at the same time of filing the optional candidate's statement.

SECTION 4. MISCELLANEOUS.

- A) All translations shall be provided by professionally-certified translators.
- B) The City Clerk shall allow (bold type) (underlining) (capitalization) (indentations) (bullets) (leading hyphens) to the same extent and manner as allowed in previous City elections.
- C) The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS.

No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on November 8, 2011 and shall then be repealed.

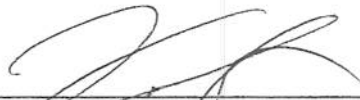
SECTION 9. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the Los Angeles County Elections Department.

SECTION 10. The Mayor of the City of Hawaiian Gardens is hereby authorized to affix his/her signature to this Resolution signifying its approval and adoption by the City Council of the City Hawaiian Gardens.

SECTION 11. The City Clerk of the City of Hawaiian Gardens, or his/her duly appointed Deputy, is hereby directed to attest hereto; and shall cause this Resolution No. 0xx-2013 and its certification to be entered into the Book of Resolutions of the City Council of the City of Hawaiian Gardens.


PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL FO THE CITY OF HAWAIIAN GARDENS, CALIFORNIA ON THIS 11TH DAY OF JUNE 2013..

CITY OF HAWAIIAN GARDENS



VICTOR FARFAN
MAYOR

ATTEST:



SUZANNE UNDERWOOD
CITY CLERK/RECORDS MANAGER

(CITY SEAL)

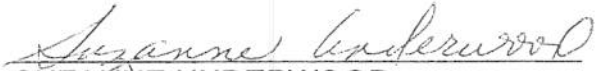
*City of Hawaiian Gardens
City Council
Resolution No. 038-2013
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CITY OF HAWAIIAN GARDENS
CITY CLERK'S OFFICE
CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF HAWAIIAN GARDENS)

I, SUZANNE UNDERWOOD, City Clerk/Records Manager of the City of Hawaiian Gardens, do hereby certify that **Resolution No. 038-2013**, was duly and regularly passed and adopted by the City Council of the City of Hawaiian Gardens at its meeting on this **11th day of JUNE 2013**, by the following votes as the same appears on file and of record in the Office of the City Clerk.

AYES: OYAMA-CANADA, RODRIGUEZ, BRUCE, GOMEZ, FARFAN
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE


SUZANNE UNDERWOOD
CITY CLERK/RECORDS MANAGER



**CITY OF HAWAIIAN GARDENS
CITY COUNCIL
STAFF REPORT**

Agenda Item No.: C-4

Meeting Date: 6/11/2013

City Manager: [Signature]

CITY OF HAWAIIAN GARDENS

ACTION:

- ☒ Approved
- ☐ Denied
- ☐ Amended
- ☐ Receive & File
- ☐ Other

VOTE: 11
DATE: 6/11/2013

TO: Honorable Mayor and Members of the City Council

FROM: Ernesto Marquez, City Manager

BY: Suzanne Underwood, City Clerk/Records Manager
Lucie Colombo, Asst. City Clerk/Asst. Records Manager

DATE: May 30, 2013

SUBJECT: RESOLUTION NO. 038-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013.

SUMMARY

The proposed Resolution will adopt regulations for candidate statements. The regulations include general provisions, foreign language policy and payment.

DISCUSSION

At this time, various resolutions are being presented to the City Council for consideration and in preparation and implementation of the next Consolidated General Municipal Election. The resolutions presented are therefore required by the California Elections Code. The proposed Resolution would establish the regulations for candidate statements, as required by law.

As in the City's last General Municipal Election, pursuant to the Voting Rights Act, the City must include **Spanish and Korean**, as foreign language requirement. The City has included Spanish as a foreign language in the past, and added Korean as a foreign language in the 2009 election. Pursuant to recent information provided by Los Angeles County, three precincts currently require Spanish and Korean and all seven precincts require Spanish as a required language per the Voting Rights Act.

The Candidate's Statement is optional and not required. However, if a candidate chooses to file a Candidate's Statement it is due, along with various other forms, at the time of filing their nomination papers, and will require a deposit of \$600.00 (six hundred dollars) to cover the estimated costs incurred for processing, translating, printing and mailing the Candidates' Statement.

FISCAL IMPACT

The City Clerk's Office has proposed the requested funds for the proposed preliminary budget for Fiscal Year 2013-2014, in the amount of \$31,000, to cover the election cost. Candidates who wish to submit the optional candidate statement, will be required to provide a deposit to the City to cover the required cost of printing and translating their candidate statements. It is important to note that the candidate statement is not required, it is an option. However, if a candidate opts to have a candidate statement, it and the payment will be due at the time of filing their nomination papers. At the conclusion of the election process, if there is a difference in the total amount, the candidate(s) will be notified and either a reimbursement will be provided or additional payment will be required.

RECOMMENDATION

Staff respectfully recommends that the City Council waive further reading and adopt Resolution No. 038-2013.

ATTACHMENTS

Proposed Resolution No. 038-2013.